



## IXWORTH FREE SCHOOL

*"Providing a foundation for life"*

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Dear Parent/Guardian

### YEAR 10 WORK SHADOWING DAYS – Wednesday 4 July and Thursday 5 July

We are excited to launch the Year 10 Work Shadowing Days which will take place Wednesday 4 July and Thursday 5 July. Year 10 Work Shadowing is a new addition to our Careers Education Programme and we hope that it will give students a real insight into working life and encourage them to begin thinking about what they want to do in the future, as well as encourage student and parent communication in career development.

The aim of the days is to enable all year 10 students to be given the opportunity to shadow their parent/guardian or another close relative at work to enable them to see what happens in the workplace on a regular day. We ask that you please discuss with your child who they might be able to shadow and make a decision with them as to which opportunity would be most beneficial for them. We then ask that you approach your employer to obtain permission from them for your child to join you at work on these days. In the event that two days is too long, we will run lessons for year 10 students as usual on Thursday 5 July.

Enclosed in this pack, please find:

- PARENTAL CONSENT FORM confirming that your child will be participating in Work Shadowing Day(s)
- PLACEMENT AGREEMENT FORM providing information of your child's placement, consent of the employer for them to attend and details of the employer's liability insurance
- WORK SHADOWING DAY FACTSHEET which will hopefully answer any questions you have

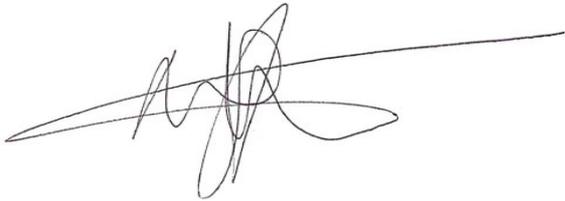
Please ensure that both the Parental Consent and Placement Agreement forms are completed and returned to Mrs Parker, via the front office, by Monday 4 June.

This week all year 10 students will have an assembly explaining Work Shadowing Days. We look forward to working with you on the Work Shadowing Project which



we are sure will be a rewarding and valuable experience for your child. In the meantime, should you have any queries, please do not hesitate to contact Mrs Parker in the first instance.

Yours faithfully

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Mr M Barrow  
Headteacher